



Providence Rescue Mission

*Serving Christ . . . Serving the Homeless and Poor
of our Community Since 1999*

Applicant Information Providence Rescue Mission Volunteer

Working Together - Together Giving Hope

Volunteer Center Phone Line - 401-648-6849

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www.providencerescuemission.org

Table of Contents

Table of Contents	2
Message from <i>Sean Carew, Executive Director</i>	3
Mission Overview	3
Mission Statement	3
Volunteer Purpose	3
Volunteer Application Procedures.....	4
Written Application	4
References	4
Personal Interview	4
Placement	4
Orientation	4
In-Service Training	4
Volunteer Opportunities at the Providence Rescue Mission	5
Administration	5
Building Maintenance	5
Development	5
Spiritual Ministry	5
Kitchen Ministry	5
Clothing Ministry	6
Men's Ministry	6
Women's Ministry	6
Overnight Shelter Ministry.....	6
Food Room Ministry.....	7
Transportation Ministry	7
Prayer Team Ministry	7
Children's Ministry	7
Thanksgiving Food Basket Ministry	7
Christmas Toy Store Ministry	7
Holiday Kitchen Ministry	8
Choosing a Volunteer Opportunity that best suits you	8
What motivates you to volunteer	8
Your Skills	8
Statement of Faith	9
Closing	10

Message from Sean Carew

As the Executive Director, I am always thankful to know that so many of our supporters care to give something more valuable than financial gifts – and that is their time by volunteering at the Mission.

Thank you for your interest in volunteering at the Providence Rescue Mission to care for the poor and needy of our community. We find time and again, that people like you who spend time at the Mission find it to be as much of a blessing as those who you will be serving. I hope that you will find this to be true. Feel free to contact me at any time here at the Mission (401) 274-8861.

Mission Overview

The Providence Rescue Mission, founded in 1999, is a 501(c)3, non-profit non-denominational Christian organization serving the homeless, needy and poor in the Greater Providence area without regard to race, national origin, age, sex or handicap. The Mission is a work of faith providing spiritual and physical nourishment to the needy. We are a ministry that is committed to partnering with local churches, businesses and individuals to reach the homeless and the needy of Rhode Island's urban centers with the Gospel of Jesus Christ while providing physical, emotional and educational services at no charge to those we serve. The Providence Rescue Mission does not receive any government assistance/funds.

Mission Statement

**To reach the homeless and needy of
Rhode Island's urban centers with the Gospel of Jesus Christ
while providing physical, emotional, educational and rehabilitative services
at no expense to those in need.**

Volunteer Purpose

In conjunction with the overall purpose of the Providence Rescue Mission, Sean Carew, the Executive Director, empowers volunteers, through the accomplishment of tasks, involving volunteers in various aspects of the services and ministries provided and to expand interdependence within the Church community and the community-at-large.

“For I was hungry and you gave me something to eat; I was thirsty and you gave me something to drink; I was a stranger and you invited me in; I needed clothes and you clothed me; I was sick and you looked after me; I was in prison and you came to visit me...I tell you the truth, whatever you did for one of the least of these brothers of mine, you did for me.” (Matthew 25:35-36,40)

Volunteer Application Procedure

Volunteers provide vital services and ministry and they function as partners with us (The Mission) in our work in the inner city community. As such, our volunteer application procedure includes:

Written Application

Each prospective volunteer completes a written application as the first step to becoming a Mission volunteer. This information is used to place you in a volunteer position that best suits you, as well as meeting the needs of the Mission.

References

As unpaid staff, we require three (3) references from our volunteers. This provides accountability to all our volunteers, other staff members and the community we serve.

Personal Interview

Once the written application with required references is received at the Providence Rescue Mission, a personal interview with the applicant is arranged. This is a time when the volunteer can ask questions and gain a better understanding of the ministry/service area he/she is interested in providing allowing the Mission and applicant to mutually decide upon an appropriate volunteer opportunity that best suits his/her desires and the needs of the Mission.

Orientation

An orientation tour is given and a Volunteer Handbook (work in progress) is provided at this time. Volunteer expectations and responsibilities will be also shared, as well as a volunteer position job description.

In-Service Training

Training is provided for all volunteers by the department or ministry where the volunteer will be serving. If the volunteer is assigned to more than one area, training will be provided specific for each department or ministry area.

Volunteer Opportunities at the Providence Rescue Mission

The following departments and ministries offer volunteer opportunities. Availability, days and hours needed vary from position-to-position.

- **Administration:** General office, receptionist and mailing

- **Building Maintenance:** can be on a regular basis or as-needed basis for the following;
 - Carpentry
 - Light and heavy cleaning
 - Painting
 - Plumbing
 - Electrical
 - Custodial/maintenance
 - Handyman
 - Heating/refrigeration
 - Snow plowing

- **Development:** Assist in aspects of our fundraising efforts such as:
 - Special Events/Projects — be part of a team coordinating and developing various events and projects.
 - Booth Attendant at Fairs — Represent the Mission at periodic mission fairs and other outside events handing out literature or manning booth
 - Mailings — be part of a team that collates various mailing pieces for delivery to community

- **Spiritual Ministry:** Conduct Bible studies at noon and/or evening Chapel.
Special Requirement: Second interview, Bible knowledge, strong Christian character and minimum commitment of one (1) hour per month.

- **Kitchen Ministry:** A daily opportunity assist the cook in preparing meals, preparation of weekend meals, and/or assist in serving meals daily.
Special Requirement: Available between the hours of 4:30 and 6:30 p.m., minimum commitment of twice monthly, 5-7 volunteers needed daily.

- **Clothing Ministry:** Sort, size, hang clothing and alter (as needed). Stock store, display and distribute donated clothing, shoes, books household items, etc. This position requires lifting and moving clothing. Hours are flexible, Monday through Saturday. Volunteers assist in bi-weekly operation of our clothing distribution room.
- **Men's Ministry:** Conduct Bible studies and provide a one-on-one mentoring relationship from a Christian perspective with the men in the Discipleship Program.

Special Requirement: Male, second interview, Bible knowledge, strong Christian character and minimum commitment of two (2) hour per week .

- **Women's Ministry:** Praise and Worship luncheon on Saturday's, Bible studies and providing encouragement and opportunity for discussion and prayer to those who attend these luncheons.

Special Requirement: Female, second interview, Bible knowledge, strong Christian character and minimum commitment of three (3) hours on a Saturday.

- **Overnight Shelter Ministry:**

Women: - The Women of Hope Ministry is open to any female who has an interest in serving from 5:00 to 9:00 p.m. nightly, 7 nights per week to create an environment to meet the spiritual, physical, and emotional needs of the female overnight guests at the Providence Rescue Mission. Minimum time commitment is one (1) hour per night. Contact the Women of Hope Team Leader at the Volunteer Center Phone 401-648-6849 if you have an interest in serving in this ministry.

Special Requirement for working with overnight female guests: Female, second interview, Bible knowledge, strong Christian character and minimum commitment of one (1) hours per night.

Upon completion and the opening of the Mission's Women's Center, other exciting and challenging volunteer opportunities will be available for Bible studies, and a one-on-one mentoring relationship from a Christian perspective.

Men – There is opportunity from 5:00 to 9:00 p.m. nightly, 7 nights per week, for men who have an interest to provide opportunity to meet the spiritual, physical, and emotional needs of the male overnight guests at the Providence Rescue Mission. Minimum time commitment is one (1) hour per night.

Special Requirement for working with overnight male guests: Male, second interview, Bible knowledge, strong Christian character and minimum commitment of one (1) hour per night.

- **Food Room Ministry:** A daily need to sort food donations, stock shelves, package food items, prepare food bags and distribute.
- **Transportation Ministry:** Run errands, transport disciples on program to appointments, pick-up food and other miscellaneous orders/donations in a Mission vehicle and/or use of your personal vehicle (van/truck) weekly and on a “as needed” basis, set and flexible schedules.

Special Requirement: Clean driving record, weekly and “as needed” basis, set and flexible schedule.

- **Prayer Team Ministry:** Work in progress
- **Children’s Ministry:** Work in progress
- **Thanksgiving Food Basket Ministry:** Beginning in mid-August the Mission needs volunteers to develop and organize programs to raise funds (cash donations), food drives by Churches, businesses and individuals. In early November, we begin to sort food donations, stock shelves, and package food items, prepare food bags and distribute over 2500 food bags and turkeys. The Thanksgiving boxes are distributed after a half hour chapel service
- **Christmas Toy Ministry:** Empowering parents to give gifts to their children free of charge, through the Mission’s unique “Christmas Store.” Donors help provide needed gifts, wrapping paper, bows, and gift tags and our volunteers provide encouragement and support to parents by being their personal shoppers and gift wrappers. Volunteers are also needed to act as hosts / hostesses sharing the message of Jesus Christ to our shoppers before they shop. There is a special requirement for this rewarding opportunity:

Special Requirement for Hosts / Hostesses: Second interview, Bible knowledge, strong Christian character and minimum commitment three (3) hours per day the store is open.

In addition, volunteers are needed to develop, organize and host our new Christmas-in-July Ministry.

- **Holiday Kitchen Ministry:** Serve holiday meals on Easter, Thanksgiving, or Christmas. Minimum 2-hour shift between the hours of 9:00 a.m. – 4:00 p.m., calling one month in advance to arrange participation. Maximum number of volunteers needed is 20 per holiday.

Choosing a Volunteer Opportunity that Best Suits You

Choosing a volunteer opportunity is personal. Understanding your motivation for volunteering will help you find the position that best suits you. Consider the following as a guide to discover your focus, strength, interests and goals in volunteering. (This survey is for your use only. Do not return it with your application.)

What Motivates You to Volunteer

- Sense of accomplishment (seeing specific results of time given)
- Feeling needed (making a contribution to welfare of others)
- Application of skills (utilizing an existing skill or developing a new one)
- Power and influence (in leadership role, getting others to believe in and/or support your cause)
- Socialization (meeting and getting to know other people)
- Reward, appreciation
- Serving the Lord
- Company benefit

Your Skills

- What job-related and other life skills do you want to develop through volunteering?
- With which age group would you like to volunteer?
- What is your availability: Per month? Days of week? Time of year?

Statement of Faith

As a non profit Christian organization, the Providence Rescue Mission's primary task is to present Jesus Christ and His Word along with providing for the physical, emotional, and career needs of those from the community who utilize our services. We ask that all volunteers refrain from teaching any doctrines that are contrary to this Statement of Faith, and to sign the statement stating that on the Volunteer Application Form. The following is our Statement of Faith:

1. We believe the Bible to be the only inspired, infallible, inerrant, authoritative Word of God.
2. We believe that there is one God, infinite and eternal, existing in three persons, Father, Son and Holy Spirit, who are of one substance and equal in power and glory.
3. We believe that the Lord Jesus Christ is fully God and fully man in one person; that He was born of a virgin; that sinners are redeemed by His atoning death through His shed blood, His bodily resurrection and ascension into Heaven; and that He will come again in power and great glory.
4. We believe that regeneration by the Holy Spirit is absolutely essential for the salvation of lost and sinful man.
5. We believe that the gift of salvation is received by faith, through repentance of sins, and trusting in Jesus Christ alone for salvation as Lord and Savior.
6. We believe in the present ministry of the Holy Spirit, who applies the work of Christ to man (mankind) and by whom Christ lives in each believer, enabling him to live a Godly life of obedience to the Word of God as he reaches for maturity in Christ.
7. We believe that the Holy Spirit unites all true believers in the Lord Jesus Christ and that they form one body, the Church.
8. We believe that both the saved and the lost will be resurrected from the dead, the saved unto the resurrection of life, and the lost unto the resurrection of damnation.

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Applicant Information
PRM Volunteer

In Closing

We hope the above information was helpful and that you have decided to join our Volunteer Ministry Team. Nothing could be more exciting and rewarding as volunteers putting their faith into action. We hope you will discover the unique and unmatched feeling of satisfaction as you join this special group of friends who reach out in love to the needy in our community.

Again, thank you for your interest in volunteering with the Providence Rescue Mission. If you have any questions, please contact the Matt Cairone, Volunteer Coordinator at the Volunteer Center Phone Line at 401-648-6849.

References - Please provide three below:

(Please circle appropriate title) Mr. Mrs. Miss Dr. Rev. Name _____ Relationship _____ Street Address _____ City _____ State _____ Zip _____ Phone _____
(Please circle appropriate title) Mr. Mrs. Miss Dr. Rev. Name _____ Relationship _____ Street Address _____ City _____ State _____ Zip _____ Phone _____
(Please circle appropriate title) Mr. Mrs. Miss Dr. Rev. Name _____ Relationship _____ Street Address _____ City _____ State _____ Zip _____ Phone _____

Why do you want to volunteer at the Providence Rescue Mission?

Previous Volunteer Experience or experience with inner-city people?

Hobbies, interests, special training, special skills

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Personal beliefs, religious views that might influence your volunteering at the Mission.
(See Statement of Faith on page 4)

Check the areas in which you would be most interested. The hours are flexible.

<p>Office Volunteer</p> <p><input type="checkbox"/> Typing</p> <p><input type="checkbox"/> Greeting</p> <p><input type="checkbox"/> Answering Phones</p> <p><input type="checkbox"/> Data Input</p>	<p>Kitchen Volunteer</p> <p><input type="checkbox"/> Assist cook in preparing meals</p> <p><input type="checkbox"/> Help serve meals</p> <p><input type="checkbox"/> Baking</p>
<p>Mailing Volunteer</p> <p><input type="checkbox"/> Stuff Envelopes</p> <p><input type="checkbox"/> Adhere address labels</p>	<p>Transportation Volunteer</p> <p><input type="checkbox"/> Run errands</p> <p><input type="checkbox"/> Take men to appointments</p> <p><input type="checkbox"/> I have a van or pick-up truck</p> <p>Make/Model _____</p>
<p>Building Maintenance</p> <p><input type="checkbox"/> Light & heavy cleaning</p> <p><input type="checkbox"/> Painting</p> <p><input type="checkbox"/> Plumbing</p> <p><input type="checkbox"/> Electrical</p> <p><input type="checkbox"/> Custodial</p> <p><input type="checkbox"/> Maintenance work</p> <p><input type="checkbox"/> Heating</p> <p><input type="checkbox"/> Refrigeration</p> <p><input type="checkbox"/> Snow plowing</p> <p><input type="checkbox"/> Other _____</p>	<p>Publications</p> <p><input type="checkbox"/> Photography</p> <p><input type="checkbox"/> Printing</p> <p><input type="checkbox"/> Commercial Art</p> <p><input type="checkbox"/> Graphic Art</p> <p><input type="checkbox"/> Typesetting</p> <p><input type="checkbox"/> Creative writing</p> <p><input type="checkbox"/> Other _____</p> <p>Sponsors</p> <p><input type="checkbox"/> Special events</p> <p><input type="checkbox"/> Other _____</p>
<p>Spiritual</p> <p><input type="checkbox"/> Conduct Bible studies</p> <p><input type="checkbox"/> Conduct noon or evening Chapel</p> <p><input type="checkbox"/> Vacation Bible School</p> <p><input type="checkbox"/> Preach</p> <p><input type="checkbox"/> Personal work</p> <p><input type="checkbox"/> Other _____</p>	<p>Miscellaneous</p> <p><input type="checkbox"/> Vehicle maintenance</p> <p><input type="checkbox"/> Baking birthday cakes for residents</p> <p><input type="checkbox"/> Waitress for special dinners</p>

Additional Areas

- | | | |
|--|--|---|
| <input type="checkbox"/> Make dresses | <input type="checkbox"/> Women’s Ministry | <input type="checkbox"/> Christmas Toy Ministry |
| <input type="checkbox"/> Alter clothes | <input type="checkbox"/> Children’s Ministry | <input type="checkbox"/> Thanksgiving |
| <input type="checkbox"/> Sort clothing | <input type="checkbox"/> Men’s Ministry | <input type="checkbox"/> Food Basket Ministry |
| <input type="checkbox"/> Arts & Crafts with the kids | <input type="checkbox"/> Clothing Ministry | <input type="checkbox"/> Prayer Team |
| <input type="checkbox"/> Extra housecleaning | <input type="checkbox"/> Career Center | <input type="checkbox"/> Overnight Shelter Ministry |
| <input type="checkbox"/> Special baking | <input type="checkbox"/> Prepare Food Boxes | |

Is there any other way in which you would like to volunteer? (Ex. medical, music, etc.)

Statement of Faith

Our primary task is to present Jesus Christ and His Word. We ask that all volunteers read this Statement of Faith and refrain from teaching any doctrines that are contrary to this Statement of Faith.

1. We believe the Bible to be the inspired, infallible, authoritative Word of God.
2. We believe in One Eternal God, existing in three persons, Father, Son and Holy Spirit.
3. We believe that the Lord Jesus Christ is Deity, born of a virgin, made atonement for the sins of mankind by shedding his blood on the cross and was resurrected bodily from the grave.
4. We believe that a person must be born again through faith in the Lord Jesus Christ alone by grace and not of any works to inherit eternal life.
5. We believe that it is our responsibility as born again believers to live a Godly life through Christ and to share the good news of the Gospel with all people.
6. We believe in the personal, visible and imminent return of our Lord and Savior Jesus Christ.
7. We believe in the physical resurrection of the believer unto eternal life with Christ and the unsaved to eternal punishment.

I certify that the statements made in this Volunteer Application are true and correct and have been given voluntarily. I understand that this information may be disclosed to any party with legal and proper interest, and I release the agency from any liability whatsoever for supplying such information. I understand that I will not be paid for my services as a volunteer. I have read the Statement of Faith and I agree to refrain from teaching any doctrines that are contrary to this statement, and to abide by the policies of the Providence Rescue Mission.

Applicant Signature: _____ Date: _____